

# FP Canada™ Policy Exception Request Form

As a professional standards-setting and certification body working in the public interest, FP Canada has established a number of policies and requirements for QAFP™ professionals, CFP® professionals and candidates on the path to certification. Policies and requirements are enforced in a consistent manner and exceptions are rarely granted.

If you wish to request an exception to an FP Canada policy or requirement, complete this form and email it, along with all relevant documentation, to [info@fpcanada.ca](mailto:info@fpcanada.ca). Please allow 10 business days for a response to your request.

## PART A | Contact Information

Name	FP Canada ID (If Applicable)
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Business Name			
Job Title			
Address			Suite
City	Province	Postal Code	Country
Phone		Email	

## PART B | Policy Description

Identify the type of policy for which you request an exception:

- |  |   |
|--|---|
| <input type="checkbox"/> Certification Policy    | <input type="checkbox"/> Renewal Policy       |
| <input type="checkbox"/> Examination Requirement | <input type="checkbox"/> Reinstatement Policy |
| <input type="checkbox"/> Fee Policy              | <input type="checkbox"/> Education Policy     |

Describe briefly the specific policy or requirement from which you request an exception.


## PART C | Details of Policy Exception Request

Describe briefly why you believe you should be granted an exception to the policy described in Part B.


All documentation you wish FP Canada to consider with your policy exception request must be submitted along with this form. Please identify each attached document below.

1.
2.
3.
4.
5.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date