



FP CANADA INSTITUTE PART-TIME FACULTY FOR PROFESSIONAL EDUCATION PROGRAMS VOLUNTEER POSITION DESCRIPTION

Are you...

- A current CFP® professional looking to earn Verifiable CE credits?
- An expert in the complexities of financial planning?
- Eager to contribute to and help shape your profession?

If this sounds like you, consider volunteering as Part-time Faculty for FP Canada Institute's Professional Education Programs. In this challenging and rewarding role, you'll play a vital part in supporting the next generation of CFP and QAFP professionals.

What to Expect?

Through the FP Canada Institute Professional Education Programs, students apply their technical knowledge in practice, learn how to communicate important messages effectively and understand the key psychological and behavioural factors that motivate clients. As a Part-time Faculty, you will provide support for students working through the programs, in the form of webinar or email responses to course or assignment content. FP Canada staff will provide training and guidance to effectively prepare you for this important role.

As Part-time Faculty, you will need to be available for online office hours twice weekly on average, for approximately two hours weekly. In addition, you can expect to spend approximately two hours weekly responding by email to student questions regarding course and assignment content.

Benefits of Participating

As Professional Education Program Part-Time Faculty, you will:

- Receive CE credits in the Financial Planning and Giving Back categories based on the level and nature of student support provided;
- Gain a deeper knowledge of the financial planning competencies and body of knowledge;

- Build your resumé with activities that contribute to advancing the profession;
- Play a role in the evolution of CFP and QAFP certification in Canada; and
- Support students in developing holistic financial planning.

Eligibility Requirements

To be eligible to take part, you must be a CFP professional with a minimum 10 years client facing financial planning work experience and:

- An interest in education and student support;
- A commitment to enhancing your own skills; and
- Extensive financial planning expertise.

Apply Now

If you are interested in this opportunity, please email Kelly Becken at kbecken@fpcanada.ca to apply. Please include a cover letter and current resumé or CV that includes the following information:

- Current job responsibilities;
- Accomplishments in the field of financial planning and specialist expertise;
- Current or previous volunteer involvement with FP Canada;
- Any potential conflicts of interest;
- Professional references; and
- Preferred session.

Selection Process

As an applicant, you will be asked to gain appropriate and sufficient knowledge of the course content and assignments. You must also be free of conflicts of interest. You will be expected to sign and adhere to a Confidentiality Agreement and an Acceptable Use Policy.

Don't miss out on this unique opportunity to support students at a critical step along the path to FP Canada certifications.

Thank you for your interest in this volunteer opportunity. If you have any questions, please email Kelly Becken at kbecken@fpcanada.ca.