

FP CANADA STANDARDS COUNCIL EXAMS ACTIVITIES: CERTIFICATION ITEM WRITER, CERTIFICATION MOCK WRITER & CERTIFICATION EXAM MARKER

Are you...

- A current CFP® professional looking to earn CE credits?
- An expert in the complexities of financial planning?
- Eager to contribute to and help shape your profession?

If this sounds like you, we invite you to apply for our upcoming volunteer sessions. In these challenging and rewarding roles, you'll collaborate with CFP professionals from across the country, playing a vital part in shaping the next generation of financial planning professionals.

Available Opportunities

Workshop	Date
Constructed Response Item Writing	<i>There are two sessions available:</i> <ul style="list-style-type: none"> • February 18 – 19, 2021 • March 10 – 11, 2021
CFP Mock Exam	March 11, 12, 13 or 14, 2021 (<i>participation required on one day only</i>)
QAFP Mock Exam	March 16 or 18, 2021 (<i>participation required on one day only</i>)
Multiple Choice Question Item Writing	<i>There are two sessions available:</i> <ul style="list-style-type: none"> • March 29 – March 30, 2021 • May 19 – May 20, 2021
CFP Exam Scoring	<i>There are two sessions available:</i> <ul style="list-style-type: none"> • June 7 – 11, 2021 • June 14 – 18, 2021

What to Expect?

Certification Item Writer

The Certification Exam Item Writer plays a vital role in shaping the next generation of FP Canada certificants. With training and support, item writers research and develop examination questions based on the Competency Profile, and review and provide feedback on questions developed by other item writers on various scenarios and topics.

Certification Mock Writer

Certification Mock Exam Writers ensure the validity of the content and development of the QAFP examination or the CFP examination. Volunteers write the exams in a mock test environment and, directly following the writing of the exam, are required to provide feedback on exam questions, structure, time provisions, format, exam day-procedures, and more. Sessions are held twice a year, with participation for the QAFP exam for a half-day, and the CFP exam for a full day.

Certification Exam Marker

As a marker of the CFP examination, you'll work closely with your assigned team of other CFP professionals from across Canada. You'll score a specific set of candidate responses in the CFP examination, a competency-based examination comprised largely of short-answer questions. FP Canada staff will train and effectively prepare you to conduct this rigorous and important work.

Benefits of Participating

As a volunteer, you'll:

- Earn CE credits in the category of Financial Planning;
- Enhance your professional skills with immersion in financial planning;
- Build your resume with activities that contribute to advancing the profession;
- Play a role in the evolution of financial planning certification in Canada; and
- Network and collaborate with other CFP professionals.

*** Honorariums and additional benefits may apply based on the volunteer activity.**

Eligibility Requirements

To be eligible to take part, you must be a CFP professional and have completed the CFP examination within the past 15 years. You must have:

- An interest in examination standards;
- A willingness to work collaboratively;
- A commitment to enhancing your own skills; and
- Extensive financial planning expertise, preferably with specialty knowledge in one or more of the following areas: financial management, asset management, risk management, tax planning, retirement planning and estate planning.

Apply Now

If you're interested in these opportunities, [click here to apply by January 27, 2021](#). Please include a current resume or CV that includes the following information:

- Current job responsibilities;
- Accomplishments in the field of financial planning and specialist expertise;
- Current or previous committee work; and
- Any potential conflicts of interest.

Selection Process

As an applicant, you may be asked to participate in an interview as part of the selection process. You must also be free of conflicts of interest (i.e. examination preparatory course providers or any other situation where the information discussed, or the materials used during the examination development process would be directly related to a scorer's day-to-day work). You will be expected to sign and adhere to a Confidentiality Agreement and an Acceptable Use Policy.

Don't miss out on these unique opportunities to learn new skills, meet and work closely with other CFP professionals and gain an inside look at critical steps along the path to CFP certification.

Thank you for your interest in these volunteer opportunities. If you have any questions, please email [Jasvir Chauhan](#).