

FP Canada™ Certification Examination Withdrawal / Postponement Request Form

Scan and email the completed form to FP Canada's Certificant and Student Services Team at info@fpcanada.ca.

Request: Withdrawal Postponement

Reason for not writing the exam: Did not complete education Illness Other (Specify): _____

Request for Withdrawal

FP Canada must receive requests for withdrawal from an exam no later than the registration cut-off date.

I, _____ am registered to write the _____ exam on
(please print) (QAFP®/CFP®)
_____ and request to cancel my registration and receive a partial refund as per the fee schedule below:
(dd/mm/yyyy)

Examination Refund Based on Date of Withdrawal Request	Refund
Prior to early-bird deadline (approximately 2 months prior to the exam date)	100% refund
Prior to registration cut-off (approximately 1 month prior to the exam date)	50% refund
After registration cut-off	No refund

Signature

FP Canada ID Number

Request for Postponement

FP Canada must receive requests for postponement of an exam no later than the registration cut-off date. An exam may only be postponed once, and only to the next scheduled sitting. The exam postponement fee is \$250.

I, _____ am registered to write the _____ exam on
(please print) (QAFP/CFP)
_____ and request to postpone my registration to the next scheduled sitting of the exam.
(dd/mm/yyyy)

Signature

FP Canada ID Number

Method of Payment (for Postponement Requests Only):

The fee for postponing a scheduled exam is \$250 plus applicable taxes.

* Please note that FP Canada currently does not accept American Express.

VISA

Money Order

Mastercard

Cheque (payable to FP Canada)

Credit Card Information

Card Number

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Expiry Date

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Name on Credit Card (Please print clearly)

Signature

FP Canada ID Number