

RETIREMENT AND PENSION ADVISOR (CERTIFIED FINANCIAL PLANNER®)

Join CSS Pension Plan – one of Canada’s largest and most innovative DC pension plans

CSS Pension Plan is seeking a **Certified Financial Planner® (CFP®) Professional** to join our Member Experience Department. This role is ideal for a financial planning professional who is passionate about retirement income strategies, pension education, and member engagement.

Grow with Us at CSS Pension Plan

Founded in 1939 and headquartered in Saskatoon, Saskatchewan, the Co-operative Superannuation Society (CSS) administers one of Canada’s oldest and largest defined contribution (DC) pension plans. With \$5 billion in assets, CSS serves over 300 employers and 57,000+ members - including 9,000 retirees receiving lifetime and/or flexible pensions - across the co-operative and credit union sectors nationwide. CSS also proudly administers a defined benefit pension plan.

We’re a member-first, values-driven, and digitally evolving organization. Our national reach is matched by our local care, and our commitment to innovation is grounded in decades of trusted service.

Your Opportunity

We’re looking for a Certified Financial Planner® professional to join our Member Experience Department as a retirement and pension advisor. This role is ideal for someone who thrives in a dynamic environment, values strategic thinking, and is passionate about delivering exceptional member experiences.

As a retirement and pension advisor, you will:

- Connect with members of all ages to help them make informed pension and retirement decisions.
- Build and nurture long-standing relationships with participating employers to support their employees and communicate the value of CSS.
- Mentor and guide colleagues within the Member Experience Department and across CSS.

You’ll support both employee and employer members, playing a key role in our advisory and employer services programs.

What you will do

You’ll support both employee and employer members by:

- Lead member consultations (virtual and in-person), offering personalized, unbiased retirement income planning advice.
- Support members using CSS tools and resources, tailored to their financial history, goals, and pension provisions.
- Manage escalated inquiries, identify risks and trends, and recommend solutions to enhance member experience.
- Contribute financial and pension expertise to internal initiatives, including tools, policies, and technology enhancements.
- Develop and deliver educational content - articles, videos, presentations, and workshops.
- Provide similar support to prospective and current employer members.
- Travel occasionally across Canada to deliver services and build relationships.
- Embody our “Peaks of Collaboration”: Respect, Commitment, and Communication.

What You Bring

- Certified Financial Planner® designation in good standing.
- 7+ years of experience in financial planning, wealth or retirement services.
- University degree in business administration, commerce, or human resources.
- Experience developing customized financial plans and deep knowledge of DC/DB pensions, estate planning, taxation, and wealth management.
- Superior relationship-building and communication skills.
- Ability to explain complex financial concepts with clarity and empathy.
- Strong organizational and time management skills.
- Analytical mindset with the ability to identify trends and member needs.
- Proficiency in Microsoft Office and pension/member databases.
- Appreciation for co-operative values and a collaborative work culture.
- A strong desire to learn and contribute to a culture of teamwork and development.

A combination of equivalent education, training, and experience may be considered.

Why CSS?

We offer:

- A collaborative, inclusive, and purpose-driven workplace.
- Competitive salary and variable compensation.
- Comprehensive benefits package.
- Participation in the CSS Pension Plan.
- Flexible work-life balance options.
- Paid flex time and volunteer time.
- Professional development and career growth opportunities.
- The chance to make a meaningful impact on members' lives.

This position is open to qualified individuals residing in Saskatchewan. While on-site work in Saskatoon is preferred, remote arrangements within the province will be considered for the right candidate.

How to Apply:

Send your resume and cover letter (including salary expectations) to:

CSS Pension Plan
Attn: Director, Member Experience
Email: hr@csspension.com

Competition closes: October 31, 2025
(The position may be filled sooner)

Applicant information is collected and maintained pursuant to CSS' Privacy Policy (please see the website for more details). Background checks will be completed on successful candidates.

We thank all applicants for their interest. However, only those applicants selected for an interview will be contacted.